



## SATISFACTORY PROGRESS ADDENDUM FOR BEYOND ACADEMICS/ICS

The University of North Carolina at Greensboro's Integrative Course of Study (ICS) Program is a four-year, semester based, academic program consisting of 120 credit hours. Please refer to the following link for admissions requirements for the Beyond Academics/ICS program:

<http://beyondacademics.uncg.edu/admissions/>

### CERTIFICATE REQUIREMENTS

The Certificate of Completion in Integrative Community Studies is the credential offered and is offered by the Provost's Office upon successful completion of the equivalent of 4 years or 8 semesters of full-time designated/approved coursework.

For additional information on the Integrative Community Studies program, please visit the following Beyond Academics link:

<http://beyondacademics.uncg.edu/academic-life/>

### POLICIES REGARDING DISMISSAL FROM THE COURSE OF STUDY

Students in the ICS course of study, for both degree-track courses and for certificate courses are evaluated on the same traditional GPA construct applied to all matriculating undergraduate students. Please see UNCG's policy on Grade Points and Grade Point Averages: <http://undergraduate.uncg.edu/academics/standing.php>

Additional factors for determining ICS Academic Progress include the following:

- Testing and evaluation are based on performance on class quizzes/tests, projects and other assignments outside class, mid-term examinations and final examinations. Applications of skills gained through courses and in independent living, internships and other required labs are observed with progress noted. Team assessment around coursework grades and application of skills can be a factor in the final grade.
- Achievement of Senior Status requires that 75% of the objectives for each year's goals are met or a plan for identified supports necessary as approved through advising.
- Graduation requirements include a GPA of 2.0 within the specified credit hours; completion of the Senior Project/Portfolio which includes Life Goals, including living arrangement, Personal Support system, Emergency Planning and Supports, Personal Health Record, Career Goals and practical experience through volunteerism, internships, and paid employment; Social Connections and Activities; Personal Transportation Planning, Financial management, and personal benefits information.

Other policies to which students are responsible include:

1. Academic Integrity Process: <http://sa.uncg.edu/dean/academic-integrity/>
2. Student Code of Conduct: <http://sa.uncg.edu/dean/code/>
3. Additional University Policies for Students: <http://sa.uncg.edu/handbook/policies/>

## **SUMMARY OF SAP FOR ICS:**

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- A full-time academic load for the program is considered to be 12 credit hours per semester.
- The Financial Aid Office will review academic performance for each ICS student receiving financial aid for compliance with the University's Beyond Academics Satisfactory Academic Progress Policy at the end of every semester.
- At minimum, a student must earn a minimum of 67% of the student's locked hours for the semester. Hours are locked at the end of schedule adjustment each semester – usually the 5th day of class, except for summer terms. This equates to a student completing the 120 credit hour program within a 150% time frame, or six years (maximum of 180 attempted hours).
  - ⇒ Locked Hours – a student must earn 67% (or a maximum of 12 hours) of the hours registered for at the end of schedule adjustment. First term students must complete at least 50% of registered hours at the end of schedule adjustment. These hours are called the student's "locked hours."
  - ⇒ Schedule Adjustment – is also known as drop/add and typically ends on the fifth day of classes at 11:59 p.m. Please check the University Bulletin for specific dates for specific terms (<http://www.uncg.edu/reg/Calendar/>).
- Students must also maintain a 67% cumulative (overall) completion rate of attempted vs. earned hours
- Grades of W must be counted in total attempted credit hours. This will affect a student's cumulative completion rate.

Please see the University Registrar's policy on Grading as noted in the academic bulletin:

## **ACADEMIC EXCEPTIONS/COMPONENTS:**

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<http://reg.uncg.edu/grades/gpa/#sys>

- Courses are graded the same as regular University courses.
- Repeated courses do not count toward the Overall Earned Credit Hours if no credit toward graduation is awarded the semester the course is repeated.
- Repeated courses count in the calculation of overall attempted hours.
- Unless a course is deemed repeatable for credit by the University, Financial Aid will not be awarded based on repeat coursework once a course has been passed.
  - ⇒ A course may be repeated utilizing federal student aid, but only if a student withdrew or failed in a previous attempt of the course.
- Incomplete courses are considered complete only when the student has submitted the appropriate coursework and has received a grade for the course.
- Courses for which the student withdrew are reviewed each semester in the SAP evaluation of 67% of semester locked hours and the 150% maximum time frame.
- Students must also maintain a 67% cumulative completion ratio of attempted hours vs. earned hours.

UNCG Beyond Academics students, in addition to every UNCG student, are assessed at the end of every term/

## **RE-ESTABLISHING FINANCIAL AID ELIGIBILITY:**

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semester for compliance with the University's Satisfactory Academic Progress Policy for Financial Aid Recipients. If a student fails to comply with the Satisfactory Academic Progress Policy requirements, he/she may follow the procedures for establishing reinstatement of financial aid eligibility found in the Satisfactory Academic Progress Policy.

<http://fia.uncg.edu/forms/2014-15/14SAPpolicy.pdf>